



An Application

for an

Idaho Community Development Block Grant

By the

CITY OF HAGERMAN, IDAHO

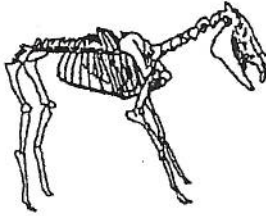
On Behalf of

Hagerman Valley Senior and Community Center

Mike Winther, Mayor

March 5, 2010





Home of the
Idaho State Fossil

City of Hagerman

P.O. Box 158
Hagerman, Idaho 83332
Phone 208-837-6636
Fax 208-837-9058

Site of the Famous
Thousand Springs

Home of the World's
Largest Fish Hatcheries

March 5, 2010

Don Dietrich, Director
Idaho Department of Commerce
P.O. Box 83720
Boise, Idaho 83720-0093

Re: Hagerman Valley Senior and Community Center

Dear Mr. Dietrich:

The City of Hagerman is proud to submit the enclosed application on behalf of our residents and the local senior center. The Idaho Community Development Block Grant program is an essential partner in the development of quality community services and the proposed project is another opportunity to achieve something wonderful together.

The Hagerman Valley Senior and Community Center is a vital part of the life and well-being of our community. With a growing number of older residents calling Hagerman home, the need for a local gathering place to share a meal, a remembrance, a laugh, or an activity is even more critical. To keep up with the demands on our community gathering place, the City and the Center propose an overhaul of the kitchen and electrical systems, and the construction of a new handicapped entrance. All told, the project will cost \$92,740.

In the following pages, we hope to relate our vision of the future for the Center. With your help, we intend to leverage \$24,518 in local volunteer labor and \$68,222 from the ICDBG program to build a new handicapped accessible entryway, retrofit the electrical system including new lights, switches and electrical panels, and reconfigure the kitchen to create a Center that can be sustained on the smaller budget each of us is realizing is the new reality. We hope that the Idaho Department of Commerce can join us in the essential project.

If you have any questions regarding the attached, please do not hesitate to contact our planning assistant, Carleen Herring at (208) 732-5727 x 3010. We appreciate your consideration.

Sincerely,

Mike Winther, Mayor

"City of Hagerman is an equal opportunity provider, employer"

To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

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12. Draft Sub-grant Agreement

Idaho Community Development Block Grant Application Form

Applicant: City of Hagerman
 Address: P.O. Box 158 Hagerman, Idaho 83332

Chief Elected Official: Michael Winther, Mayor
 Phone: (208) 837-6636

Application prepared by: Carleen Herring
 Address: Region IV Development Association P.O. Box 5079 Twin Falls, Idaho 83303-5079

Phone: (208) 732-5727 x 3010

Architect/Engineer: Jason Brandt
 Address: 3004 Chisholm Drive Hagerman, Idaho 83332

Phone: (208) 837-4575

NATIONAL OBJECTIVE:

PROJECT TYPE:

<input type="checkbox"/> LMI Area	<input checked="" type="checkbox"/> LMI Clientele	<input type="checkbox"/> Imminent Threat	<input type="checkbox"/> Public Facility	<input type="checkbox"/> Community Center
<input type="checkbox"/> LMI Jobs	<input type="checkbox"/> Slum and Blight	<input type="checkbox"/> Economic Development	<input checked="" type="checkbox"/> Senior Center	

PROJECT POPULATION TO BENEFIT (PERSONS): (Census/Survey/Jobs/Clients)

Total # to Benefit: 155
 % LMI to Benefit: 100%

Total # LMI to Benefit: 155
 % Minority Population: 0.649%

Project Description:

The project consists of the construction of energy efficiency and handicapped accessibility improvements at the Hagerman Valley Senior and Community Center. Specific project components include: Electrical upgrades, lighting fixture replacements; entryway accessibility reconstruction; and kitchen remodeling.

Source	Amount	Date Application Submitted	Reserved/ Conditional Award	Funds Committed/ Contract Award Date	Documentation in Appendix
ICDBG	68,222.00				
Local Cash					
Local Loan					
Local In-Kind	24,518.00				1
USDA-RD Grant					
Other (Identify)					
TOTAL	92,740.00				

Identify loan source: _____ Date of Bond Election: _____
 Describe In-kind match: In-kind calculations, donations of materials, etc.

The proposed in-kind consists of the value attributed to the labor required to install, construct, and implement the upgrades associated with the project. Approximately 471.5 hours of labor have been calculated as required to improve the kitchen, electrical system, and handicapped portico-entryway. Labor rates have been calculated at \$52.00 per hour. This computation yields \$24,518 in local share. The project will be overseen by a retired licensed contractor. All project components requiring skilled trades and licensed professionals will be appropriately included in the project construction.

Economic Advisory Council Points

As the economy continues to struggle, our seniors are also caught up in the battle for day-to-day survival. With social security freezes, investment losses, rising Medicare deductibles and other significant stresses on their financial and emotional well-being, our older residents are finding that the local Senior Center offers a welcome respite from those feelings of uncertainty, fear and loneliness. Providing a place where like-minds and experiences can gather helps to mitigate those feelings of isolation and is one of the true benefits of the community senior center. The City of Hagerman understands that benefit and supports the efforts to keep the local center a viable and contributing part of the community.

Presently, participation at the Hagerman Valley Senior and Community Center is growing as the population continues to get older. The median age in Hagerman is 42.1 – one of the highest in the region. The slow-paced lifestyle in the Hagerman Valley draws a number of retired folks seeking a place with mild climate and year-round recreation opportunities. As a result, the number of people frequenting the Center has also increased dramatically – driving the need for the proposed project.

The City of Hagerman and the Hagerman Valley Senior and Community Center intend to implement a series of improvements that will impact the accessibility and efficiency of the facility. Handicapped accessibility has always been a concern for the Center as mobility challenges become more prevalent for its membership. The decision to build an all-weather portico was derived from comments and concerns received from the Center's patrons. The front entry did not offer easy access, nor did it shelter from the elements. A retro-fit was designed to change the doorway configuration and create an overhang that could block the rain and snow from the entrance to the facility.

Among the other proposed improvements are electrical and lighting changes that will replace the old fixtures with energy efficient lights, install new electrical panels that will handle the current loadings and reduce circuit failures, and reconfigure the light switches that will provide localized/isolatable control of the lights. The new electrical panels will also allow the direct connection of emergency generators to the facility for use when the building is called into service as an emergency shelter.

In addition, improvements are proposed to be made in the kitchen – specifically reconfiguring the space and replacing several pieces of undersized equipment – that will allow the staff to better serve seniors (and other community members) using the facility. More efficient use of the space in the kitchen will provide for greater volumes of meal production and facilitate expanded food storage.

Overall, the proposed project will help the Hagerman Valley Senior and Community Center improve services for the local residents. The estimated cost of the improvements is \$92,740. The Center can contribute \$24,518 in the value of volunteer labor. A cadre of retired professionals (including a general contractor) will complete the work. Idaho Community Development Block Grant funds will be used to purchase materials and equipment. To fill the gap, the City is asking for \$68,222 from the ICDBG program.

Threshold Criteria

- A. Eligible Applicant: The City of Hagerman is an eligible applicant for this project. The City has not been designated as an entitlement community by the U.S. Department of Housing and Urban Development.

The applicant is a City

☒

The applicant is a County

☐

- B. Eligible Activities: The proposed project activities are eligible under Chapter 2 of the ICDBG Handbook. Project components include the construction of facility improvements for the Hagerman Seniors eligible under II. B -- Public Facilities and Improvements, as well as administrative activities eligible under Chapter 2 -- II. M.
- C. National Objective: The proposed project meets the National Objective of providing benefit to low and moderate-income persons under Chapter 2 -- V. A. 2(a) Benefit a clientele group generally assumed to be comprised of low- and moderate-income persons.

C.2. Low- and Moderate Income (LMI) Limited Clientele.

The U.S. Department of Housing and Urban Development recognizes elderly persons as categorically LMI. The proposed project directly benefits the senior population of the City of Hagerman, as well as residents of the surrounding rural areas of southern Gooding County.

- D. Citizen Participation: The proposed project is the result of numerous discussions with the members of the Hagerman community. To accommodate the requirements of the ICDBG program, the City of Hagerman has adopted a citizen participation plan and conducted a public hearing on the project application on March 3, 2010. Information on the public participation process and the public hearing are included in Exhibit 2.

Date of Notice: Sunday, February 21, 2010 Date of Hearing: Wednesday, March 3, 2010

- E. Statewide Goal and Strategy: The proposed project helps the City of Hagerman meet statewide goal:
- II. -- Preserving and enhancing suitable living environments.
- A. Improve safety and livability of communities
The proposed senior center project will remodel the kitchen, replace outdated equipment, install electrical system improvements, and create a handicapped accessible all-weather portico for access to the Senior Center.
- B. Increase access to quality facilities and services
The proposed project will provide the areas' seniors with access to a quality facility and continued access to the services of the Hagerman Valley Senior/Community Center. Meal service, and the social and health care activities offered are a focal point for attendance at the Center. The improved facility will provide more space and offer a more functional facility that meets ADA/504 accessibility standards.
- C. Improve affordability and sustainability of quality facilities and services
The Hagerman community is predominantly LMI. The project improvements are designed to incorporate energy saving features that will aid in the long-term financial sustainability for the programs and operations of the Hagerman Valley Senior and Community Center.

F. Administrative Capacity:

1. The City of Hagerman has successfully administered previous Idaho Community Development Block Grant funded projects. City staff is knowledgeable regarding the recordkeeping requirements and will easily be able to accommodate the documentation needs of the Idaho Department of Commerce and U.S. Department of Housing and Urban Development.
2. The City will conduct a small purchase procurement process to procure a certified grant administrator for this project. Information on the procurement process is included in Exhibit 3.

G. Fair Housing: The City of Hagerman has adopted a Fair Housing Resolution and will publish the notice during Fair Housing month in April. A copy of the resolution is included in Exhibit 4.

H. Anti-Displacement Resolution: The City of Hagerman agrees to abide by the Idaho Department of Commerce's anti-displacement plan as identified in the Certifications included in Section XVII of the General Application guidelines in the Idaho Community Development Block Grant Application Handbook (August 2009).

Program Income

The City of Hagerman does not have any program income from previous ICDBG projects that can be applied to the proposed implementation of improvements at the senior center. No program income is anticipated to result from the proposed project; therefore, no program income reuse plan has been developed.

Project Description and Property

Project Description

The City of Hagerman and the Hagerman Valley Senior and Community Center intend to implement a series of improvements that will impact the efficiency and accessibility of the Senior Center. Among the proposed improvements are: electrical and lighting changes that will replace the old fixtures with energy efficient lights, a new electrical panel installation to handle the current loadings and reduce circuit failures, and new switches to provide localized/isolatable control of the lights; kitchen equipment replacement and relocations to enhance meal preparation and reconfigure the electrical loading; and a new all-weather handicapped accessible portico for front access to the building. The estimated cost for the improvements is \$92,740.

Define the existing situation: The City of Hagerman is a small-sized community located in southwestern Gooding County, Idaho. Farming, tourism, power production, and aquaculture support the community of 656 people. Local employment opportunities include Idaho Power, US Fish and Wildlife Service, US Department of the Interior – National Park Service, and other smaller private business operations.

The Hagerman Valley Senior and Community Center has been a part of the community since 1978. Last year, the Center served more than 5,300 meals in-house and delivered almost 1,340 meals to home bound seniors across the valley. Other activities at the Center include foot clinics and diabetes education, energy assistance, computer classes, bingo, AARP tax help, thrift store, and the Manna Bakery.

Presently, participation at the Center is growing as the population continues to age. The median age in Hagerman is 42.1 – one of the highest in the region. The slow-paced lifestyle in the Hagerman Valley draws a number of retired folks seeking a place with mild climate and year-round recreation opportunities. As a result, the number of people frequenting the Center has also increased dramatically. The demands on the Center have driven the need for the proposed project.

Why is the project necessary?

With an eye on tighter budgets and cost containment, the Center Board has determined that the best way to maximize their ability to provide benefits for the seniors is to make energy efficiency and accessibility improvements to the building. The proposed project will resolve problems in three areas of the Center.

- **Lighting – Electrical panels:** The lighting throughout the building is outdated high-consumption, ceiling mounted florescent. The current system of light switches also requires whole sections to be in use even if only one portion of the room must be illuminated for occupancy/activities. With the uneven loading throughout the building, the breakers in the existing circuit panel frequently trip resulting in a need for emergency power generation. With the addition of the improvements and equipment slated for the kitchen, the disproportionate electrical demands will cause additional outages and power failures.

The proposed project will replace 49 light fixtures with Idaho Power recommended ceiling mounted fixtures, and 2 new electrical panels will be installed – one providing 200 amps (42 circuits) service and the other 100 amps (23 circuits). The new panels will also be wired to allow for the use of auxiliary generators to power the facility. The Center is the designated local emergency shelter and therefore must be compatible with the power generator provided by the Hagerman Fire Department in case of disaster or other civil emergency.

- Kitchen – equipment and reconfiguration: As the quantity of meals served by the Center continue to increase, the kitchen – both in configuration and in the type of equipment available – is creating serious bottlenecks and inefficiencies. From dirty dish handling to shelving, from too small service tables to inadequate refrigerated storage, the kitchen needs an overhaul to realign the space, replace equipment, and change the electrical supply system.

The proposed project will purchase and install a new commercial dishwasher, sink, faucet, and washbasin; reconstruct the storage shelves and counter space to accommodate a new walk-in refrigerator; purchase an ice machine, bun rack, self-contained salad bar, and 5-compartment steam table; and reconfigure the electrical services and circuits to resolve the current disparity in electrical loading demands.

- Handicapped accessibility – new portico and doors: The front entrance to the Center provides the handicapped access to the building; however, the design of the ramps and parking areas often results in mobility challenged patrons being forced to wind their way through cars, puddles, or tight right-angle turns through doorways.

The proposed project will reconstruct the front access to the facility by adding an overhang/roofline extension to keep the snow and rain away from the entrance, and redesigning the ramps and doorways to improve maneuverability and access to the lobby area.

Identify the specific outcomes and benefits of the project: The proposed project will provide an all-weather handicapped accessible entrances to the building, as well as kitchen improvements that will allow the staff to better serve seniors (and other community members) using the facility. The electrical improvements will resolve problems with the circuitry, and eliminate lighting inefficiencies and the resulting budget-eating light bills. The new electrical panels will also allow the direct connection of emergency generators to the facility for use when the building is called into service as an emergency shelter. Overall, the proposed project will help the Hagerman Valley Senior and Community Center provide for the needs of the local residents.

Identify the specific components of the project which will be completed using ICDBG funds and those that will be completed using other funds: ICDBG funds will be used for administration and the purchase of materials and equipment for the project. All labor will be provided by volunteers, including the services of a licensed electrician. The Hagerman Valley Senior and Community Center has the proper insurance coverage to accommodate the use of volunteer labor for this project.

Maps to the project location and site plans/project component layouts are provided in Exhibit 5.

Property

A. Project Land and Permits

1. Has any property and easements been purchased for this project? ____ Yes ____ X No
If yes, does the applicant have title to the property? ____ Yes ____ No
Provide a copy of the deed in the Appendix.
2. Will any property be needed for this project? ____ X Yes ____ No
Status of purchase: The majority of the project will take place within the envelope of the existing building. All construction elements will be contained within the current Center's footprint. No additional property is required.
Estimated date of final purchase: Not applicable.
What funds will be used to make the purchase? Not applicable.

3. Will any easements and/or rights-of-way be needed for this project? ☐ Yes ☒ No
Status of the purchase: _____
Estimated date of final purchase: _____
What funds will be used to make this purchase? _____
4. Is anyone living on the land or in the structures at the proposed site?
☐ Yes ☒ No
5. Is any business being conducted on the land or in the structures at the proposed site?
☐ Yes ☒ No
6. Are there any businesses, individuals, or farms being displaced as a result of this project?
☐ Yes ☒ No
7. Are there any permits required for this project, i.e. well, water rights, land application, demolition, zoning permit, air quality permit, etc.? ☒ Yes ☐ No
Status of the permits (Including plan for securing permits and estimate of issue completion date): The Senior Center construction will require a building permit. The application will be made once funding is in place. The property is zoned correctly and there is no anticipated problems with the issuance of the building permit.
8. Describe the ownership or lease arrangements for the property involved in the project.
The City of Hagerman is the current owner of the property. The Hagerman Valley Senior and Community Center has entered into a long-term lease agreement with the City for occupancy and maintenance of the facility.

Budget Narrative

A. Government

There are no government funds associated with the proposed project budget.

B. Local Match

Local match for the project comes in the form of in-kind contributions. The project will be overseen by a retired licensed contractor. Appropriate licensed tradesmen will be engaged for the components that require skilled craftsmen. Adequate qualified volunteers are available to provide the labor for the project. The value of the labor has been estimated at \$24,518 (471.50 hours @ \$52.00).

C. Private Match

There is no private match associated with the proposed project.

D. Other

Budget

**Idaho Community Development Block Grant
City of Hagerman -- Hagerman Valley Senior and Community Center**

Line Items	ICDBG	City Cash	City In-Kind	Federal	State	Private Cash	Private In-Kind	Total
Administrative	3,500							3,500
Design Professional								-
Construction	64,722						24,518	89,240
Legal/Audit								-
Equipment								-
Land								-
Total	68,222	-	-	-	-	-	24,518	92,740

74%

26%

Detailed Cost Analysis

1. Have preliminary plans and specifications been submitted to regulatory agencies for review?
☐ Yes ☐ No ☒ Not applicable – there is no regulatory agency with oversight of plans for the senior center project.
2. Has final design (for bidding) begun? ☐ Yes ☒ No
If yes, % complete: _____
If no, what is the expected start date: The Hagerman Valley Senior and Community Center anticipates using a small purchase procurement process to acquire the materials and equipment associated with the proposed project. An equipment and construction components parts list has been developed and is attached as Exhibit 6.
3. Will the project include bid alternatives to meet project budget if necessary? ☒ Yes ☐ No
4. Are Davis-Bacon wage rates applicable to the project? ☐ Yes ☒ No
If yes, are they included in the project costs? ☐ Yes ☒ No
5. Have known environmental measures been included in project costs? ☒ Yes ☐ No
6. List the last date owner and design professional discussed project design and details.
March 3, 2010
7. Cost estimates may be found in Exhibit 6.

Project Schedule

Project Activity	Date Completed (to be Completed)
Design Professional Contract Executed	None
Grant Administration Contract Executed	May-10
Environmental Release	June-10
Bid Document Approval	June-10
Bid Opening	June-10
Construction Contract Executed	June-10
Start Construction	July-10
Construction 25%	August-10
Construction 50%	September-10
Second Public Hearing	October-10
Construction 75%	October-10
Update Fair Housing Plan	November-10
Update 504 and Transition Plan	November-10
Certificate of Substantial Completion	November-10
Construction Complete	November-10
Occupancy	throughout the construction
National Objective Documented	Limited Clientele
Final Closeout	December-10
Final Audit	October-11

Name	Organization	Phone Number	E-mail Address
Michael Winther	Mayor - City of Hagerman	(208) 837-6636	
Peggy Pedrow	City Clerk - City of Hagerman	(208) 837-6636	peggyhch@cablone.net
Rose Irwin	Site Manager - Hagerman Senior Center	(208) 837-6120	hagermancenter@yahoo.com
Jason Brandt	Senior Center Board Member	(208) 837-4575	
Carleen Herring	Region IV Development Association	(208) 732-5727 x 3010	carleen@rivda.org

Grantee and Sub-Recipient Financial Profile

Is the Grantee a (circle one)

City

County

Section I. Water Systems (only) – **Not Applicable**

Section II. Sewer Systems (only) – **Not Applicable.**

Section III. All Applicants (except Sewer and Water):

A. Identify how the organization obtains its operating funding, i.e. bonds, district assessments, other: The City of Hagerman is a municipality with full levy and taxing authority.

B. Does the organization have taxing authority? X Yes No (if no, skip to Section IV)

1. Do you tax? X Yes No

a. If yes:

(1) What is the tax rate? .005133335

(2) What is the annual tax amount generated? \$ 148,765

(3) What are the taxes used to pay for, i.e. equipment, operating expenses, etc.? General operations for the City of Hagerman.

2. If your organization does not tax, explain why? _____

Section IV. All Applicants

Land Use Planning

When was the comprehensive plan last updated? _____

Which of the following tools do you implement as land use measures and controls?

	Yes	No		Yes	No
Building Codes	X		Economic Development Plan	X	
Historical Preservation	X		Development Impact Fees		X
Zoning Ordinances	X		Local Option Tax (resort)		X
			Tree City USA	X	

ICDBG Environmental Scoping – Field Notes Checklist

This site and desk review checklist is to be completed by the Applicant and submitted with the application.

The purpose of the checklist is to help the Applicant and IDC better understand what environmental statutes or provisions per 24 CFR 58 might impact the proposed project. The information will assist in understanding what studies, documentation, and mitigation measures could be applicable and to assist in completing the environmental review record. The Applicant may choose to attach this scoping checklist as part of the environmental review record.

1. Limitations on Activities

Is the Grantee planning or in the process of acquiring property for this proposed project?

_____ Yes ☒ No

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitations on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither the Applicant or sub-recipient, may commit Non-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on the completion of the ICDBG environmental review.

2. Historic Properties

Has SHPO or THPO been notified of the project? ☒ Yes _____ No

Have tribes with possible cultural and religious sites been notified of the project?

☒ Yes _____ No

3. Floodplain Management

Is the project located within a floodway or floodplain designated on a current FEMA map?

_____ Yes ☒ No

If yes, what is the floodplain map # _____

If the project is located in a floodway or floodplain, is the community where the project is taking place a participant in the National Flood Insurance Program? _____ Yes _____

4. Wetland Protection

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the site? _____ Yes ☒ No

If yes, has the U.S. Army Corps of Engineers been notified? _____ Yes _____ No ☒ N/A

Has USACE indicated what permit level will be required? _____ Yes _____ No ☒ N/A

5. Sole Source Aquifers (Clean Water Act)

Is the proposed project located over an EPA designated aquifer area? ☒ Yes _____ No

Is it known at this time if construction will disturb more than one acre of land? ☒ Yes _____ No

If yes, has a general permit for storm water discharge from construction sites been applied for from the EPA? _____ Yes ☒ No --- Construction will not disturb more than one acre of land.

6. Endangered Species Act

Has U.S. Fish and Wildlife Service, NOAA Marine Fisheries, and Idaho Fish and Game been notified about the project? ☒ Yes _____ No

7. Wild and Scenic Rivers Act

Is the project located within one mile of a designated wild and scenic river? Idaho Wild and Scenic Rivers include portions of the St. Joe, Lochsa, Selway, Middle Fork of the Clearwater, Snake, Rapid, and Middle Fork of the Salmon. ☐ Yes ☒ No

8. Clean Air Act

Is the project located in a designated non-attainment area for criteria air pollutants?
☐ Yes ☒ No

For building demolition or improvements, has an asbestos analysis been planned for or conducted?
☐ Yes ☒ No

For housing rehabilitation, has a lead-based paint assessment been planned for or conducted?
☐ Yes ☐ No ☒ N/A

9. Farmland Protection Policy Act

Is the project located on a site currently zoned as residential, commercial, and/or industrial?
☒ Yes ☐ No

Is the project area currently being utilized for farm or agricultural purposes? ☐ Yes ☒ No

If yes, has the USDA Natural Resource Conservation Service or local planning department been notified about the project? ☐ Yes ☐ No

10. Environmental Justice

Does the project have a disproportionate environmental impact on low income or minority populations? ☐ Yes ☒ No

11. Noise Abatement and Control

Is the project new construction or rehabilitation of noise sensitive use (i.e. housing, mobile home parks, nursing homes, hospitals, and other uses where quiet is integral to the project functions)?
☐ Yes ☒ No

If yes, is the project located within 5 miles of an airport, 1,000 feet of a major highway or busy road, or 3,000 feet of a railroad? ☐ Yes ☐ No ☒ N/A

12. Explosive and Flammable Operations

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial, or industrial use? ☐ Yes ☒ No

If yes, are there any above ground explosives, flammable liquids or chemical containers within one mile of the structure? ☐ Yes ☐ No ☒ N/A

If yes, have you been able to identify what the container is holding and the container's size?
☐ Yes ☐ No ☒ N/A

13. Toxic Chemicals and Radioactive Materials

Are there any known hazardous materials, contamination, chemicals, gases, and /or radioactive substances on or near the site? ☐ Yes ☒ No

If yes, explain: _____

During visual inspection of the site, are there signs of distressed vegetation, vents or fill pipes, storage/oil tanks, stained soil, dumped material, questionable containers, foul or noxious odors, etc.? ☐ Yes ☒ No

If yes, explain: _____

At this time, are the site's previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repairs shops, landfill, etc.? ☐ Yes ☒ No

Are other funding agencies requiring the Grantee to perform an American Society for Testing Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. ☐ Yes ☒ No

14. Airport Clear Zones and Accident Potential Zones

Is the project located within a designated airport runway clear zone or protection zone? ☐ Yes ☒ No

Does the project involve the acquisition of land or construction/rehabilitation of buildings or infrastructure in an airport runway clear zone or accident zone acquisition program? ☐ Yes ☒ No

If yes, is the grantee aware that the airport operator may wish to purchase the property at some point in the future as part of a clear or accident zone acquisition program? ☐ Yes ☐ No ☒ N/A

15. Energy Efficient Designs

For building construction, has the owner investigated possible incentives from power providers such as Idaho Power, Avista, or Utah Power for incorporating energy efficient design into their building? ☒ Yes ☐ No

16. Sediment Control (Clean Water Act)

Will the construction project require storm and surface water discharge from the construction site? ☐ Yes ☒ No

If yes, has an application to EPA been submitted for a Construction General Permit (CGP)? ☐ Yes ☐ No

17. Other Environmental Reviews

Have facilities studies or other environmentally related site reviews been conducted or are in the process of being conducted? ☐ Yes ☒ No

If yes, identify who is conducting the review _____.

18. Information Letters

The advanced mailing of environmental information letters is sought in an effort to minimize the project's timeline in waiting for necessary documentation or information. It will assist in earlier responses to required mitigation measures should the proposed project receive grant funding.

Check the agencies that have been mailed an environmental information letter.

X	Idaho State Historic Preservation Officer
X	Tribal Historic Preservation Officer or Tribal Office
X	Idaho Department of Water Resources - Local Regional Office
X	U.S. Army Corps of Engineers
X	U.S. Fish and Wildlife Service
	NOAA Marine Fisheries (if salmon and/or steelhead are applicable)
X	Idaho Department of Fish and Game
X	USDA Natural Resource Conservation Service (if farmlands are applicable)
X	Idaho Department of Environmental Quality
X	Local Government - Planning Department
	Others _____

Note: If other funding agencies have sought comment, in writing, from the agencies listed below for the same project, you may not need to send an information letter. Contact your Specialist if other environmental information or scoping letters have been sent.

Completion of the scoping checklist does not constitute that all environmental provisions or clauses related to 24 CFR 58 Environmental Reviews have been met or are known at this time.

Completed by: Carleen Herring, Region IV Development Date: March 5, 2010

Rating and Ranking

1. Physical Conditions

Criticalness and Urgency of Problems

Physical Conditions (350 points)

		Problem or Need Rating		
		Violation of Laws/Building Codes/Health and Safety Concerns	Health and Safety Problems	No Violations or Health and Safety Concerns
Identified in project description narrative	Identification of Problem	Critical - 3	Urgent - 2	Nice to Have - 1
PHYSICAL CONDITIONS:				
	Structural Problems			
	Roof			
	Walls			
	Foundation			
	Floors			
	Weatherization			
	Expansion for Adult Day Care			
	New Center			
	Other			
	Interior Problems			
	Asbestos/Lead-based paint			
	Bathrooms			
X	Access for persons w/ Disabilities		X	
X	Electrical/plumbing/lighting		X	
	Heating/air conditioning			
	Fire Safety			
X	Unusable Space		X	
	Other			
	Kitchen and Food Storage			
	Health Inspection			
X	Capacity of dry storage		X	
X	Capacity of cold storage		X	
X	Equipment		X	
	New Center			
X	Other		X	
	Access for persons w/ Disabilities			
	Parking			
X	Entry		X	
	Bathrooms			
	New Center			
	Other			
TOTALS:				
		Assigned Ranking		

2. Planning and Schedule

a. Pre-planning

Following a number of power outages and circuit failures, the Center analyzed the facility's electrical demands and loadings to determine the changes that needed to be made to balance the loads and accommodate improvements to the kitchen equipment. Since the building is designated as the emergency shelter for civil defense and natural disasters, the electrical system must also be modified to permit the use of an emergency generator. With the proposed improvements for the kitchen (reconfiguring the space and replacing several pieces of inadequate equipment), additional electrical work would also be required. The recommendations included installing new higher amperage electrical panels, increasing the number of circuits available, and relocating a handful of electrical outlets.

Additional thought was given to the long-term needs of the senior center to minimize the budget impacts of operational expenses. Following Idaho Power recommendations, the Center determined that a cost-cutting measure would be to replace the inefficient lighting with isolatable, high-efficiency fixtures. The replacement of the lights (and rewiring of the switches) will allow the seniors to turn on specific banks of lights to match the use of the facility rather than being forced to illuminate the rooms/building sections in their entirety.

Handicapped accessibility has always been a concern for the Center. The decision to build an all-weather portico was derived from comments and concerns received from the Center's patrons. The front entry did not offer easy access, nor did it shelter from the elements. A retro-fit was designed to change the doorway configuration and create an overhang that could block the rain and snow from the entrance to the facility.

b. Project planning

The project was developed by the Hagerman Valley Senior and Community Center Board of Directors. Additional information is included in Exhibit 7. Pictures of the facility are included in Exhibit 8. A letter from the College of Southern Idaho – Office on Aging is attached as Exhibit 9.

c. Project schedule

The project schedule has been developed by the Hagerman Valley Senior and Community Center. The proposed improvements can be completed with minimal disruption of the activities conducted at the Center.

d. Detailed cost analysis

Jason Brandt has prepared the cost estimates associated with the proposed project. A copy of the detailed cost estimate is attached as Exhibit 6.

3. Benefits

a. Activities provided

The Center provides a range of activities and benefits for the residents of Hagerman and the Hagerman Valley. Attached as Exhibit 10 is additional information on the activities conducted at the Center.

Type of Activity	Existing Activity	Proposed Activity	Number of Days Offered per Month	Facilitated by
A. Health	Nutrition Services		on-going	USDA
	Foot Clinics		1	Visions Home Health
	Blood draws and checks		Seasonal	
B. Recreational	Twin Falls Fiddlers		Annual	
	Bingo		weekly	
	Bridge and pinochle		weekly	
C. Meals	Congregate Meals		12 to 15	Senior Center
	Meals on Wheels		12 to 15	Senior Center
D. Other	Energy Assistance		1	Senior Center
	IRS Tax clinic		tax season	AARP
	Food pantry		Holidays	Senior Center
	Manna Bakery		bi-weekly	Local ladies
	Internet/Computer classes		weekly	Senior Center
	Receptions, community dinners, funeral meals		as scheduled	Various
	Local service clubs/groups		Monthly	

b. Low- and Moderate-Income and Minority Outreach

The LMI and minority populations are already attending programs and activities at the Senior Center. Additional outreach is accommodated through the local churches and service clubs.

4. Match

a. Cash Match

There is no cash match associated with the proposed project.

b. In-kind Match

The proposed matching funds are comprised of the value of in-kind labor. The project will engage the services of a retired licensed contractor to oversee the work. Licensed trades will also provide services for the project. The total value of in-kind labor contribution is estimated at \$24,518.

Certifications

I certify the data in this application are true and correct, that this document has been duly authorized by the governing body of the City of Hagerman, and that we will comply with the following laws and regulations if this application is approved and selected for funding.

- National Environmental Policy Act of 1969
- Civil Rights Act of 1964, P.L. 88-352
- Civil Rights Act of 1968, P.L. 90-284
- Age Discrimination Act of 1975
- Rehabilitation Act of 1973, Section 504
- Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24)
- Housing and Community Development Act of 1974, as amended P.L. 93-3836
- Historic Preservation Act
- OMB Circular A-87, and ensure that any sub-recipient complies with A-110 and A-122
- Section 106 of the Housing and Urban Recovery Act of 1983, certifying to:
 - Minimize displacement as a result of activities assisted with ICDBG funds by following the Idaho Department of Commerce's anti-displacement and relocation assistance plan;
 - Conduct and administer its program in conformance with Title VI and Title VII, and affirmatively further fair housing;
 - Provide opportunities for citizen participation comparable to the State's requirements (those described in Section 104 (a) of the Act, as amended);
 - Not use assessments or fees to recover the capital costs of ICDBG funded public improvements from low and moderate-income owner occupants;
 - Abide by all state and federal rules and regulations related to the implementation and management of federal grants;
 - Assess and implement an Accessibility Plan for persons with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, as amended;
 - Adopt and implement an Excessive Force Policy;
 - Prohibition of Use of Assistance for Employment Relocation, Section 588 of the Disability Housing and Work Responsibility Act of 1998, P.L. 105-276
- Anti-Lobbying Certification: No federal appropriated funds have been paid or will be paid, by, or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, or employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.
 - If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing an officer or employee of any federal agency, a member of, or employee of a member of, officer or employee of Congress in connection with this federal grant, the undersigned shall complete and submit Form – LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed: _____

Michael Winther, Mayor

Date: March 5, 2010